

The New 3Rs	<b>R e s p e c t , R e s p o n s i b i l i t y , R e a l i t y</b>	<b>M C C</b> Monroe Community College
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## COURSE INFORMATION SHEET

### MUS 110, MUSIC THEORY II: FALL SEMESTER 2006

MUS 110.001 (lecture): • 11:00-11:50 a.m. MWR, Room 12-132 Fine Arts Building  
MUS 110.001 (lab): • 11:00-11:50 a.m. F, Room 12-122 Fine Arts Building  
OR  
MUS 110.003 (lecture): • 9:00-9:50 a.m. MWR, Room 12-132 Fine Arts Building  
MUS 110.003 (lab): • 9:00-9:50 a.m. F, Room 12-122 Fine Arts Building

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**PROFESSOR : DR. DAVID SHAW**  
**OFFICE HOURS : TBA (SEE SCHEDULE ON OFFICE DOOR)**  
**OFFICE : 12-121 FINE ARTS BUILDING**  
**PHONE : 292-3115**  
**EMAIL : DSHAW@MONROECC.EDU**  
**COLLEGE WEB PAGE : [WWW.MONROECC.EDU](http://WWW.MONROECC.EDU)**

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**ALL POLICIES ARE EFFECTIVE THE FIRST DAY OF CLASSES**

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**AGREEMENT:** By continuing in this course, the student admits to reading, understanding and agreeing to all the policies, guidelines and rules set forth in this syllabus. The student also understands that the instructor reserves the right to modify the syllabus and course content during the semester for issues of time, equipment operations, or student success.

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**MCC CATALOG COURSE DESCRIPTION:** This course is a continuation of the ear-training, sight-singing and written materials of MUS 109 in greater depth and detail. Instruction is based on the techniques of the Common Practice Period. Principles of harmonic progression, diatonic common chord modulation, non-harmonic tones, the

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**R e s p e c t** for self and others in words and deeds  
**R e s p o n s i b i l i t y** for one's own success through personal accountability  
**R e a l i t y** of the expectations and standards in a college environment

Classic Period, developmental techniques and small homophonic forms. Computer software is incorporated to reinforce music theory concepts, for ear-training practice, and to typeset homework assignments. 4 Credits.

**PREREQUISITES:** MUS 109: Music Theory I or permission of instructor.

**COURSE GOALS AND ACTIVITIES:** This is a basic theory course designed to advance the student's knowledge of reading and writing music. Students will demonstrate their mastery of the material through daily assignments (written and analysis), quizzes, and midterm and final examinations. Areas of study include:

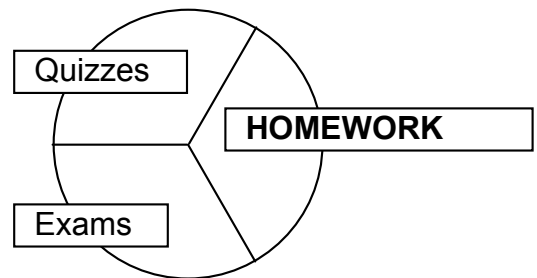
- Four-part vocal writing and harmonization of melodies
- Diatonic seventh chords and non-chord tones
- Melodic, harmonic, and rhythmic dictation
- Sight-singing
- Introduction to computer-aided music notation

**REQUIREMENTS:** Students must fulfill the following requirements:

- Class participation—discussions, group work, and regular attendance
- Daily work—written and dictation quizzes, in-class practice, and so on
- Completed written and reading assignments
- Examinations—2 midterm and 2 final

**GRADING INFORMATION:** Your final grade for this course is calculated in the following manner:

+1/3 Quizzes  
 +1/3 Exams  
 +1/3 HOMEWORK



±X% Class participation (Added or subtracted from final grade)

*Letter grade breakdown (total percentage for the semester):*

	B+	89 - 87	C+	79 - 77	D+	69 - 67	F	59 and below
A	100 - 94	B	86 - 84	C	76 - 74	D	66 - 64	*Incompletes (I) will
A-	93 - 90	B-	83 - 80	C-	73 - 70	D-	63 - 60	NOT be given.

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**REQUIRED MATERIALS:****TEXTBOOK:**

Peter Spencer, *The Practice of Harmony 4th Ed.*, Upper Saddle River: Prentice Hall, 2001. (This book is used for all four theory levels.)

**SUPPLIES:**

Pencils, blank staff paper, at least 2 Zip disks

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**EXAMINATIONS:**

Four (4) comprehensive examinations may be given during the semester: a written midterm, an ear-training midterm, a written final, and an ear-training final. The exams should be completed in pencil so you can easily revise your answers. This requires that you bring a sharpened pencil with an eraser for the exams. Your instructor does not carry extra pencils for your use.

**MAKE-UP EXAMINATIONS: NO MAKE-UP EXAMINATIONS WILL BE OFFERED.**

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**QUIZZES:**

Quizzes will be given throughout the semester on written work and dictation. They either will be announced or unannounced and should be completed in pencil. This requires that you bring a sharpened pencil with an eraser and music paper to class. The best way to prepare for quizzes is to keep up-to-date with your homework and reading assignments, to practice dictation outside of class, and to attend all classes.

**MAKE-UP QUIZZES: NO MAKE-UP QUIZZES WILL BE OFFERED.**

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The lowest quiz grade will be dropped when your final grade is calculated. If you miss a quiz, it will be considered your dropped quiz grade.

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**HOMEWORK:**

You will have at least two nights to complete assignments. Please see me if you have any questions about the assignments.

**LATE HOMEWORK: LATE OR INCOMPLETE ASSIGNMENTS WILL NOT BE ACCEPTED.**

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**CONTINUALLY FAILING TO COMPLETE ASSIGNMENTS WILL RESULT IN A WITHDRAWAL.**

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**ATTENDANCE**

**Attendance is mandatory.** See College Bulletin. It is vitally important that

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**AND CLASS  
PARTICIPATION:**

students attend every class. Assignments, lectures, and handouts will not be repeated. Remember: It's your time, your money, your grade, your responsibility. Students are responsible for their own loss of time and notes and it is their responsibility to acquire handouts and/or assignments from a source other than the teacher. Days missed due to late registration will figure into the student's final grade.

If you don't attend a class, you can't be participating in it; therefore, your class participation grade is tied directly to attendance. Students are expected to be in class during the whole class period and are expected to participate in class discussions.

You are allowed to miss 5 classes for any reason. However, you will gain points for better attendance (see below). **A sixth absence (for any reason) will result in a withdrawal from the course. The concept of excused/unexcused absences has no meaning in this course. You're either here or you are not.**

Students who are going to miss several classes due to illness, death in the family, or other serious reasons, must take the initiative to inform the department offering the course. If the absence involves several courses, students are responsible for notifying each department involved.

An attendance sheet is circulated at the beginning of each class meeting. **It is your responsibility to make sure that you sign the attendance sheet as it is passed around. (If you don't sign in, you'll be counted as absent.)**

*Tests will include material from the lectures, which may not be in the text, so missing class can cause you to miss questions on tests. In addition, you'll need to be here on most days to hand in homework and take quizzes.*

**Just come to class.** This is NOT a high-stress course. The material presented in MUS 110 is straightforward, but needs to be drilled everyday. We will practice most of the material daily, in class; this minimizes the amount of time that you will need to spend studying on your own.

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**CLASS PARTICIPATION POINTS:**

**Class participation points will be distributed as follows:**

*0 absences = five (4) points added to your final grade*

*1 absence = four (3) points added to your final grade*

*2 absences = three (2) points added to your final grade*

*3 absences = two (1) points added to your final grade*

*4 absences = one (0) points added to your final grade*

*5 absences = zero (1) point subtracted from your final grade*

**More than 5 absences and you will be dropped from the class.**

Students who decide to stop attending class are responsible for filling out and submitting the correct withdrawal forms. Students who have stopped attending but remain on the class roster will be given a failing grade.

*A withdrawal from any course may have an impact on your financial aid. See a financial aid officer for more information.*

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**LATENESS POLICY**

Class begins at the time it's scheduled. The doors are closed at the start of class. Late students must sign in or be counted as absent.

**TWO LATE ARRIVALS (LESS THAN 1/2 HOUR) COUNT AS ONE ABSENCE. EACH LATE ARRIVAL GREATER THAN 1/2 HOUR COUNTS AS ONE ABSENCE.**

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**EMERGENCY CLOSINGS**

If the College is **closed** due to inclement weather or some other emergency, all Rochester area radio and television stations will be notified no later than 5:30 a.m. In addition, the homepage on the MCC website ([www.monroecc.edu](http://www.monroecc.edu)) will display a message indicating the College is closed. Please do not call the College to avoid overloading the telephone lines.

**Class cancellation** information is available daily on the web or through the

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telephone. Simply go to the MCC website ([www.monroecc.edu](http://www.monroecc.edu)) and under the “Quick Links” window on the homepage, click on “Class Cancellations”. Additionally, class cancellation information is available by dialing 292-2066, press “1” for the Brighton Campus and “2” for the Damon Campus. If possible, please use the web as there could be delays in the voice recordings based on the number of cancellations.

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**SNOW POLICY**

Unless the college officially cancels classes, attendance is expected. In case of a substantial accumulation of snow and/or ice without official announcement of class cancellation, lateness within a half an hour will not effect final grades. It is the student's responsibility to get to class safely. Obey the rules of the road. Plan to leave home early if necessary.

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**CELL PHONES & BEEPERS**

Students are required to turn off all communication devices (cell phones, pagers, beepers) when entering class. Any cell phone or beeper that receives an incoming call during class will become property of the Visual and Performing Arts Department. Students who refuse to hand over their cell phone or beeper will be dropped from the course. Students may recover their property after scheduling a meeting with the instructor. The instructor and the Visual and Performing Arts Department are not responsible for any broken or lost property. Second time offenders will be dropped.

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**DROPPING /FAILING**

**Please note:** Being dropped from this course may have an impact on your financial aid. Please see a financial aid officer for more information.

Students will be dropped or failed for the following reasons:

- Missing 6 classes (with or without excuses).
- Being late (according to the teacher's watch). See the lateness policy, above. Class begins at the time it's scheduled.
- Continually failing to complete assignments.
- Continually being disruptive and disrespectful.

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**GRADE NOTIFICATION:**

For your protection, absolutely no grades will be posted, sent via e-mail or given out via the telephone.

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**VOICE  
RECORDING:**

Recorders, of any type, are strictly prohibited.

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**LEARNING  
CENTERS:**

Monroe Community College has a number of Learning Centers at Brighton (for example, Accounting, Math, Nursing, Psychology, Writing, the Electronic Learning Center, etc.) and at Damon (the Integrated Learning Center, the Electronic Learning Center, and the Legal Resource Center).

Learning Centers are staffed with instructional personnel and may be equipped with computers to assist students. It is recommended that students use these Learning Centers to get additional assistance with concepts learned in the classroom and with their homework. Please complete Part A of the Learning Center Referral form attached to this Course Information Sheet and return the form to your instructor.

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**ACADEMIC  
HONESTY:**

Cheating is defined as the unauthorized use or exchange of information by students or others for the purpose of achieving unfair advantage in the classroom or examining process.

Plagiarism is defined as offering the work of someone else as one's own. The language or ideas thus taken from another may range from isolated formulas, sentences or paragraphs, speeches, or the writing of other students. Any student who fails to give credit for ideas or materials that are taken from another, verbatim or in paraphrase, is guilty of plagiarism. Any form of plagiarism is essentially an act of cheating.

Cheating or plagiarism may be an individual transgression of one student unabettted by anyone else, or it may involve the complicity of others. All students who are involved in a group action which makes cheating or plagiarism possible shall be considered equally guilty of the transgression and shall be subject to the same penalties as though they themselves had cheated or plagiarized. Such penalty may consist of a reduction in passing grade for the course, or a grade of "F" for the course.

The Vice President for Student Services may initiate further disciplinary action in any case of repeated infractions, or in cases of complicity on a large scale. Such further disciplinary action may result in probation, suspension, or expulsion from the College. A record of the offense and the disciplinary action taken shall remain in the student's file.





# LEARNING CENTER STUDENT REFERRAL FORM

## PART A - STUDENT

Student Name:	
Student ID Number:	

Student Signature \_\_\_\_\_

## PART B - FACULTY

Course Number:	MUS 110
Course Name:	Music Theory II
Faculty Name:	Dr. David Shaw

Course objectives represent complex concepts for which students require assistance. Therefore I recommend that the student named above have access to the Learning Center to accomplish these objectives throughout the semester (list below or attach).

1	Read and write harmonic progressions, non-harmonic tones, diatonic common chord modulation, and triads and the dominant 7th chord in part writing
2	Notate dictated intermediate melodies, inverted triads, inverted harmonic progression, and intermediate rhythms
3	Sight-sing altered tones in non-modulating melodies, syncopated rhythms, and modulations to related keys
4	Operate music notation programs (at a basic level) and computer-aided instruction programs on a Macintosh computer
5	Analyze intermediate melodies and harmonies
6	Sing proficiently and accurately
7	Experience the effort required for musical mastery
8	Demonstrate understanding of basic musical forms

**Course Objectives Attached (Please check box)**

**Period of Referral:** FALL SEMESTER 2006

**Referred by:** \_\_\_\_\_  
Faculty Signature Date

Faculty: Please return completed form to Office of Workforce Development.

**R e s p e c t** for self and others in words and deeds

**R e s p o n s i b i l i t y** for one's own success through personal accountability

**R e a l i t y** of the expectations and standards in a college environment