



GUIDED PATHWAYS
INSTITUTES

SUNY Guided Pathways Cohort II Institute #3

Onboarding Students to Pathways

Pre-work Activity: Flowcharting the Student Experience

Step #1

Convene the team from your college that will be attending Pathways Institute #3 and collectively develop a flowchart that outlines the experience of a typical new student at your institution. For the purposes of this exercise, you should record each step:

- From the student's first showing interest in your college...
- Through their pre-enrollment activities...
- Into and through the first quarter/semester of classes
- Ending in enrollment for the second term.

We suggest for this task that you flowchart “first time in college students (FTIC).” We understand that there will be a variety of extra steps and customized processes for other student segments (e.g., returning students, lateral transfers from other CCs, reverse transfers from 4-yrs, veterans, low-income students, students entering cohort-based programs) that may make their experience unique. For the purpose of this exercise, do not include the specialized structures and processes that may be in place for these populations of students but instead, focus on the experience for the general FTIC student population. We suggest at another time engaging in a similar exercise for these other important student populations.

As you create the flowchart for FTIC students at your institution, please consider the following:

- Contact points with students prior to enrolling at the institution – What information is provided? When? Through what modality (online, in-person, both)?
- Detailed steps of the intake process including initial advising, placement, orientation and schedule development
- Steps whereby students learn about career options, academic programs and transfer opportunities

- Academic and student services interventions during the first semester and the triggers for these interventions – Are they for all students? Students who are not making satisfactory progress? For successful students? Embedded in courses?
- Process for schedule development for the second semester – When and how is this done? With what assistance (if any) from the college and by whom?

There will be some “forks in the road,” so to speak, in the flowchart, which is expected. For example, if a placement test is part of the process, the next steps may differ depending on the results. If so, branch the flowchart off and if applicable, rejoin downstream.

***Please include a picture or representation of your flowchart as part of your pre-work submission.**

Step #2

Respond as an institute team to the guiding questions in Part I A of the Short-Term Action Plan.